

iRAPT (formerly WAWF)

User : Stephanie Bullard

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Choose Create Document

Welcome to Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT)!

This application was formerly known as Wide Area Workflow (WAWF).

Please start by selecting one of the links from the menu above.

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Contract Info

CAGE Code / DUNS / DUNS+4 / Ext. *	Contractual? *	Contract Number Type	Contract Number *	Delivery Order	From Template? *
<input type="text"/>	<input type="text" value="Y"/>	<input type="text" value="Grant"/>	<input type="text" value="HE12541610024"/>	<input type="text"/>	<input type="text" value="N"/>


* = Required Fields

Pre-Populate Contract Number/Delivery Order

Contract Number begins with	Delivery Order begins with	Issue/Submitted Date	Issue/Submitted Date End	Populate From
<input type="text"/>	<input type="text"/>	<input type="text" value="YYYY/MM/DD"/>	<input type="text" value="YYYY/MM/DD"/>	<input type="text" value="EDA iRAPT"/>

[\[+\] Advanced Search Criteria for iRAPT](#)

NOTE: You must either enter a Contract Number or select one from the search results.

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[Contract >>](#) Pay DoDAAC

INFO: Unable to retrieve PDS XML from EDA. The PDS XML was not found in EDA.

INFO: Contract contains non-PDS data in EDA. This data will be used to pre-populate certain fields on the document.

WARNING: Changes to pre-populated values may require a Contract Modification. Please contact the cognizant Contract Administration Office listed in your contract/order for authorization prior to making any changes to the terms and conditions.

INFO: Click the Previous button or Contract >> link to enter a different Contract Number or continue creating the document.

Contractual	Reference Procurement Identifier	Contract Number Type	Contract Number	Delivery Order	CAGE	DUNS	DUNS + 4	Extension	Pay Official *
Y		Grant	HE12541610024			156285009			HQ0747

* = Required Fields

Select CLIN/SLIN: *	Inspect By DoDAAC	Accept By DoDAAC	Ship To DoDAAC	DCAA DoDAAC	Mark For DoDAAC	Inspection Point	Acceptance Point	Services	Supplies	FOB	Currency Code	FMS Case Identifier
<input checked="" type="checkbox"/> 0001			HE1254			D	D	Y				

[Next](#) [Previous](#) [Select All](#) [Reset](#) [Help](#)[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#)

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Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code
HE12541610024				156285009			HQ0747	USD ▼

* = Required Fields

Select Document to Create: *

- ☐ Invoice
- ☐ Credit Invoice
- ☒ Invoice as 2-in-1 (Services Only)
- ☐ Receiving Report
- ☐ Invoice and Receiving Report (Combo)
- ☐ Cost Voucher (FAR 52.216-7, 52.216-13, 52.216.14, 52.232-7)
- ☐ Non Procurement Instruments (NPI) Voucher

after choosing Invoice as 2-in-1,
screen will change and Next
will be an option

[Previous](#) [Reset](#) [Help](#)**NEXT** ←

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Vendor - Invoice 2-in-1

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Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay DoDAAC
HE12541610024				156285009			HQ0747

* = Required Fields, Date = YYYY/MM/DD

Issue Date	Issue By DoDAAC	Admin DoDAAC *	Inspect By DoDAAC / Extension
<input type="text" value="2016/08/01"/>	<input type="text" value="HE1254"/>	<input type="text" value="HE1254"/>	<input type="text"/>
Service Acceptor ^ / Extension	Ship From Code / Extension		
<input type="text" value="HE1254"/>	<input type="text"/>		

Do nothing on this
Screen but click
Next

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Vendor - Invoice 2-in-1

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single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	CAGE Code/Ext.	Pay DoDAAC
HE12541610024			2016/08/01		HQ0747
Contract Number Type	Invoice Number **	Invoice Date * (iRAPT System Server Date)	Final Invoice *		
Grant	201712 # you assign	2018/01/24	N ▼		
Shipment Number	Shipment Date	Final Shipment			
	YYYY/MM/DD	N ▼			
Billing/Account Number	Period of Performance From Date	Period of Performance To Date			
	2017/11/01	2017/12/31			
Currency Code	Document Total (\$)				
USD					

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WARNING: The Invoice Date has been pre-populated from the iRAPT system server.

ERROR: The Line Items marked as Invalid contain errors. Please click the Edit action for each Invalid Line Item to view a more detailed error message.

AAI

SDN

ACRN

[clear](#)

At least one Line Item is required

Line Item Details

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UofM Code	Unit Price (\$)	Amount (\$)	Actions
0001	B542	FT		Job	JA		0.00	Edit Delete Add Invalid

After choosing Edit,
screen will change
to next screen
shot

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ACRNs

ERROR: Quantity Shipped was not provided in Line Item '0001'. Quantity Shipped is a mandatory field.

ERROR: Unit Price was not provided for Line Item '0001'. This is a mandatory field .

single * = Required Fields when saving line item; double ** = Required Fields when saving line item, saving draft document, and tabbing.

Item No. **	Product/Service ID *	Product/Service ID Qualifier *	
0001	B542	FT - FEDERAL SUPPLY CLASSIFICATION	
Qty. Shipped *	Unit of Measure *	Unit Price (\$) *	Amount (\$)
1	JA-JOB	16,067.01	16,067.01
AAI	SDN	ACRN	PR Number
		AA	

Description *

Mascoutah Community School District #19 Grant Award Expenses November 1, 2017-December 31, 2017

[Save CLIN/SLIN](#)[Save Draft Document](#)[Previous](#)[Help](#)[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#)

▲ Not secure | <https://wawf.eb.mil/wawf/xhtml/auth/web/process/initiator/ci2n1/LineItem.xhtml#b>

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Vendor - Invoice 2-in-1

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WARNING: The Invoice Date has been pre-populated from the iRAPT system server.

[AAI](#) [SDN](#) [ACRN](#)
 [clear](#)

At least one Line Item is required

Line Item Details

Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UofM Code	Unit Price (\$)	Amount (\$)	Actions
0001	B542	SV	1	Job	JA	16,067.01	16,067.01	Edit Delete Add

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Screen will
change after
selecting Attachments

you should see
total now entered
on previous screen

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WARNING: The Invoice Date has been pre-populated from the iRAPT system server.

**WARNING: iRAPT is designated for Sensitive Unclassified information ONLY.
Do NOT enter classified information in this system.**

There is an attachment size limit of 5MB, attachments over this size will be rejected.

Attachment

Invoice201712.pdf

Attachments Name**Actions**

select your SF210
file then choose upload

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WARNING: The Invoice Date has been pre-populated from the iRAPT system server.

**WARNING: iRAPT is designated for Sensitive Unclassified information ONLY.
Do NOT enter classified information in this system.**

There is an attachment size limit of 5MB, attachments over this size will be rejected.

Attachment

No file chosen

Attachments Name**Actions**

Invoice201712.pdf

[View Attachment](#)[Delete Attachment](#)*You should see
your document* [Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#)

iRAPT (formerly WAWF)User : **Stephanie Bullard**[Printer Friendly](#)[User](#) [Vendor](#) [Documentation](#) [Lookup](#) [Exit](#)**Success****The Invoice 2-in-1 (Services Only) was successfully submitted.**

Contract Number	Delivery Order	Shipment Number	Invoice Number
HE12541710029		201712	201712

Email sent to Vendor: yarberl@msd19.org

Email sent to Acceptor: HQ-WAWFMailbox@hq.dodea.edu

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Tue Feb 06 13:33:43 MST 2018

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SUCCESS!! 😊